

## Short Term Rental Agreement

Cooley's Heceta Beach Cottage  
88302 Second Ave, Florence, Oregon

### Tenant

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email Address: \_\_\_\_\_

Phones: (H) \_\_\_\_\_ (C) \_\_\_\_\_ (W) \_\_\_\_\_

Drivers License #: \_\_\_\_\_ Vehicle (Make/Year/License): \_\_\_\_\_

### Rental Term / Fees

Number of People (5 max) \_\_\_\_\_

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_ Total Nights: \_\_\_\_\_

Rate: \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_ + **\$50.00 Cleaning/Linen Fee** = Total: \_\_\_\_\_ \*

(Rates: May through September & All Holidays \$100/night, \$600/week. All Other Dates \$85/night, \$500/week, \* Monthly - Call for Quote)

Pets? (specify # and Type if yes): \_\_\_\_\_ Add \$25 per pet: \_\_\_\_\_  
(Non-refundable pet fee of \$25 per pet, per rental period. Tenant responsible for all pet damage and to cleanup and dispose of all pet waste).

Security/Damage Deposit (Fully Refundable): **\$250.00** Total Due: \_\_\_\_\_

Initial below. Credit Card required for deposit.

I authorize charges to Credit Card Number provided below for: Deposit: \_\_\_\_\_ Fees: \_\_\_\_\_

Credit Card # (required): \_\_\_\_\_ Exp. Date: \_\_\_\_\_

### Policies

**50% deposit of total fees is due at time of booking. Balance is due 14 days prior to arrival.**

Cancellation Policy: If cancellation is made at least 30 days prior to arrival deposit is fully refundable less a \$30.00 processing fee; If cancellation is made 14-30 days prior to arrival the 50% deposit is forfeited; no refunds offered for cancellations made within 14 days of arrival date.

Damages: I agree to properly use and operate all furnishings, plumbing fixtures, electronics, and all other items whatsoever provided to me during my stay for my convenience. I also agree to leave the home so that no extraordinary housekeeping will be required after my departure. I understand that all, or a portion of my security deposit may be withheld for all necessary and reasonable repairs or replacement for damages of property caused by me and my guests, or for extra cleaning required. Further I understand that additional fees may be collected if damages exceed the security deposit. I agree to notify the owners of any items which need attention upon my arrival or of items which become damaged during my stay.

Release of Liability: I agree to indemnify and hold harmless the owners from any loss, liability, damage, or cost I may incur due to my occupancy of the premises or from participation in any activities. Any disputes arising under this Agreement shall be mediated subject to the rules of the American Arbitration Association at the branch office closest to Eugene, Oregon.

\*Credit Cards: Credit cards (Visa or M/C) may be used for the fees. Credit Card Transactions will appear as "Data Directions, Eugene OR" on your Statement. A valid credit card is required for the security deposit.

Keys/Directions: Once the balance is received in full lock box details, maps and other information will be provided.

Amenities: TV/VCR/DVD, AM/FM/CD/Ipod player. Video library. Full Kitchen, Stove, Microwave, Refrigerator, Coffee Maker, Cooking utensils, Towels/Linens provided, Washer, Dryer, BBQ, Deck, Cleaning/ linen service provided on departure. Tenants are expected to clean, dry and put away dishes. A portion of the security deposit may be withheld for excessive cleaning.

Check in/out times: Check in time 3:00PM; Check out time 12:00 noon. Additional times considered upon request.

Additional Information: For additional information see... [www.FlorenceOregonVacationHomes.com](http://www.FlorenceOregonVacationHomes.com); Questions? Call owners: Tony or Marilyn Cooley @ 541-345-3548 or (Cell) 541-517-4556. FAX completed form to: 541-345-3548 or Mail with payment to: Tony & Marilyn Cooley, 4560 Fox Hollow Rd., Eugene, OR 97405

I certify that the above information is accurate and true, and agree to the terms/ policies as described above.

Tenants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(revision: 1/11/12)